



**higher education  
& training**

Department:  
Higher Education and Training  
**REPUBLIC OF SOUTH AFRICA**



## National Skills Development Awards 2016 Application Form

Applicants must complete all relevant sections of the Application Form and must submit the required portfolio of evidence in electronic format.

Name of organisation / applicant:

Name of the SETA your organisation is registered with

Name of Contact Person

Contact Number	Email Address

**DECLARATION**

I DECLARE THAT THE INFORMATION PROVIDED IS ACCURATE

NAME :

SURNAME :

DESIGNATION :

.....

SIGNATURE

DATE:



**higher education  
& training**

Department:  
Higher Education and Training  
**REPUBLIC OF SOUTH AFRICA**



Categories that are being applied for	Mark with X	Criteria (2014-2016 performance)
<b>Best Artisan Development Programme</b>		
Provincial Department		<b>The submission should provide information on:</b> Number of artisans trained and qualified. Number of artisans employed (both 18:1 and 18:2 learners as per the SDA) Employment Equity alignment (Gender, Race, disability)
National Department		
Municipality		
Large company		
Small (SMME) Company		
SoE		
<b>Best TVET placement programme</b>		
TVET College/ SETA, Employer & Provider		Partnership between TVET/SETA/Employer Number of TVET college students placed (both 18:1 and 18:2 learners as per the SDA) Employment Equity alignment (Gender, Race, disability)
<b>Best AET Programme</b>		
SETA Employer & Provider		Number of learners trained through AET( both 18:1 and 18:2 learners as per the SDA) Employment Equity alignment (Gender, Race, disability)
<b>Best Skills Programme</b>		
Provincial Department		Number of learners trained through skills programme (intake and succession) both 18:1 and 18:2 learners as per the SDA) Employment Equity alignment (Gender, Race, disability)
National Department		
Municipality		
SMME Company		
Large Company		
SoE		
<b>Best University Placement Programme(WIL)</b>		

NATIONAL SKILLS DEVELOPMENT AWARDS

University/SETA &Employer		Partnership between University/SETA/Employer Number of graduates placed Number of graduates employed Employment Equity
		alignment (Gender, Race, disability)
<b>Best Community project</b>		
NGO/CBO/NPO/worker initiated programme/cooperative		Number of beneficiaries employed Employment Equity alignment (Gender, Race, disability)
<b>Best Public Sector Internship and learnership programmes</b>		
National Department		Number of interns, and learners appointed into the post establishment. 5% target (recruitment) achieved against total staff compliment. Employment and equity alignment (gender and race and 2% disability target).
Provincial Department		
Municipality		
<b>Best career and vocational guidance programme</b>		
Career guidance partnership		Partnerships and working relationships with other similar organisations and departments Innovation and multiple platforms for accessing services Career information for citizens in disadvantaged and/or rural areas

NATIONAL SKILLS DEVELOPMENT AWARDS

Artisan Development Programmes offered between 1 April 2014 and 31 March 2016

Name of Registered Apprenticeship Trade	Number of Learners Registered		Number of Learners Certificated		Number of Learners placed in permanent employment	Employment Equity alignment (Race, gender and disability) * Provide an indication of how many learners were registered, certificated and placed per equity
	Employed	Unemployed	Unemployed	Unemployed		

Learner Profile							People with disabilities					
	Number of Learners Registered		Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities / employment		Number of Learners Registered		employment Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities /employment	
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Please attach a one page case study demonstrating the implementation of best practice in skills development as it relates to the provision of artisan development programmes in your organisation.



**TVET placement programmes offered between 1 April 2014 and 31 March 2016**

Name of Programme	Name of TVET/SETA/Employer	Number of Learners Registered		Number of Learners placed in permanent employment	Employment Equity alignment (Race, gender and disability) * Provide an indication of how many learners were registered, certificated and placed per equity
		Employed	Unemployed	Unemployed	

Learner Profile							People with disabilities					
	Number of Learners Registered		Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities / employment		Number of Learners Registered		employment Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities /employment	
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Please attach a one page case study demonstrating the implementation of best practice in skills development as it relates to the provision of placement programmes in your organisation.

**AET Programmes offered between 1 April 2014 and 31 March 2016**

Name of Programme	Name of SETA/Employer	Number of Learners Registered		Employment Equity alignment (Race, gender and disability) * Provide an indication of how many learners were registered, certificated and placed per equity
		Employed	Unemployed	

Learner Profile							People with disabilities					
	Number of Learners Registered		Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities / employment		Number of Learners Registered		employment Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities /employment	
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Please attach a one page case study demonstrating the implementation of best practice in skills development as it relates to the provision of AET programmes in your organisation.

**Skills Programmes offered between 1 April 2014 and 31 March 2016**

Name of Programme	Name of Organisation/Employer	Number of Learners Registered		Employment Equity alignment (Race, gender and disability) * Provide an indication of how many learners were registered, certificated and placed per equity
		Employed	Unemployed	

Learner Profile							People with disabilities					
	Number of Learners Registered		Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities / employment		Number of Learners Registered		employment Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities /employment	
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Please attach a one page case study demonstrating the implementation of best practice in skills development as it relates to the provision of skills programmes in your organisation.



**University Placement Programme (WIL) offered between 1 April 2014 and 31 March 2016**

Name of Programme	Name of University/ SETA & Employer	Number of Learners Registered		Number of Learners placed in permanent employment	Employment Equity alignment (Race, gender and disability) * Provide an indication of how many learners were registered, certificated and placed per equity
		Employed	Unemployed	Unemployed	

Learner Profile							People with disabilities					
	Number of Learners Registered		Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities / employment		Number of Learners Registered		employment Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities /employment	
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Please attach a one page case study demonstrating the implementation of best practice in skills development as it relates to the provision of learnership training





**Best Community Project 2014 and 31 March 2016**

Name of Programme	Name of Organisation/Employer	Number of Learners Registered		Number of Learners placed in permanent employment	Employment Equity alignment (Race, gender and disability) * Provide an indication of how many learners were registered, certificated and placed per equity
		Employed	Unemployed		

Learner Profile						People with disabilities					
Number of Learners Registered		Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities / employment		Number of Learners Registered		Employment Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities /employment	
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Please attach a one page case study demonstrating the implementation of best practice in skills development as it relates to the provision of skills programmes in your organisation.

**Best Public Sector Internship and learnership programmes offered between 1 April 2014 and 31 March 2016**

Name of Programme	Name of Employer	Number of Learners Registered		Number of Learners Completed		Number of Learners placed in permanent employment	5% target (recruitment) achieved against total staff compliment.	Employment Equity alignment (Race, gender and disability)
		Employed	Unemployed	Employed	Unemployed			

Learner Profile								People with disabilities			
Number of Learners Registered		Number of Learners Certificated		Number of Learners placed in employment		Number of Learners Registered		employment Number of Learners Certificated		Number of Learners placed in employment	
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Please attach a one page case study demonstrating the implementation of best practice in skills development as it relates to the provision of internship and learnership opportunities in your organisation.



NATIONAL SKILLS DEVELOPMENT AWARDS

**Career guidance programmes offered between 1 April 2014 and 31 March 2016**

Name of Programme	Name of Employer & Partner	Number of Learners Registered		Platforms for accessing services 10	5% target (recruitment) achieved against total staff compliment.	Employment Equity alignment (Race, gender and disability)	
		Unemployed	Employed				

Learner Profile							People with disabilities					
	Number of Learners Registered		Number of Learners Certificated		Number of Learners placed in work integrated learning opportunities / employment		Number of Learners Registered		employment Number of Learners Certificated		Rural coverage Name of Province	
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Please attach a one page case study demonstrating the implementation of best practice in skills development as it relates to the provision of internship and learnership opportunities in your organisation.